



智富搬運有限公司

CHIEF MOVING COMPANY LIMITED

Hotline : 31884490 Fax : 31884491 Whats App : 91472698
 E-mail: info@chief-moving.com Website : www.chief-moving.com
 Address : Flat B . 12/F , Fu Cheung Centre . 5 - 7 Wong Chuk Yeung Street .Fotan . NT

Office Moving Item List

Company :	_____	Contact :	_____
Moving Date :	_____	Time :	_____
Office :	_____	Mobile :	_____
E-mail :	_____	Fax :	_____
Origin address :	_____		
New address :	_____		

Furniture 傢俬物品	Qty 數量	Furniture 傢俬物品	Qty 數量	Electric Equipment 電器	Qty 數量
Manager Desk 經理檯		3 Drawers Cabinet 三桶文件櫃		Computer 電腦	
Desk 4' 寫字檯		4 Drawers Cabinet 四桶文件櫃		Server 伺服器	
Desk 5' 寫字檯		Fillig Cabinet 高身文件櫃		Copy Marchine 影印機	
Desk 4' L型寫字檯		Slide Door Cabinet 矮趟門櫃		Fax Marchine 傳真機	
Desk 5' L型寫字檯		Side Board 長地櫃		Printer 打印機	
Return Table 4' 側檯		Book Case 書櫃		Paper Shadder 碎紙機	
Return Table 5' 側檯		Book Shelf 書架		Typewriter 打字機	
Pedestal 抽屜櫃		Shelf 層架		Projector 投射機	
Computer Desk 電腦檯		Rack 貨架		Television 電視機	
Conference Table 會議檯		Mobile Cabinet 路軌文件櫃		Refigerator 雪櫃	
Long Table 長檯		Partition 間隔板		Microwave 微波爐	
Round Table 圓檯		Safe 夾萬		Water Dispenser 蒸餾水機	
Folding Table 摺檯		Plastic Drawers 膠櫃桶		Plant 植物	
Leather chair 皮椅		Plastice Boxes 已裝膠箱		Paint 畫	
Wheel Chair 轉椅		Packed Carton 已裝紙箱		White Board 白板	
Chair 客椅		3 Seater Sofa 三座位梳化		Ornament 裝飾品	
Folding Chair 摺椅		2 Seater Sofa 兩座位梳化			
Coffee Table 茶几		1 Seater Sofa 單座位梳化			

To expect we are provided Small () 21 X14X15" Large () 24 X19X19 "

Exclusive of any Tunnels and Parking fee

"Smart Chief · Wise Choice"

The amount of service charge received is in accordance with the advised quotation. The maximum liability of our company shall be limited to HK\$ 300 per item and HK \$ 1000 in total . In case of any damage or loss during the delivery. (We suggest that our customers opt to purchase insurance in advance.)
 If customer suspects any moving item(s) has been deamaged during the service, please inform our company within 5 days from the day of moving for following up .Our company shall have no obligation after the 5 - day period.
 Any change of removal date or cncellation of removal within 5 working day from the scheduled date of removal an administratibe charge 30 % of the the total amount will be incurred .